

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

{Municipality Name}

Municipal Public Access Plan

Submitted by: {Municipality}

Date of Current Submittal: {Date}

Approved by the New Jersey Department of Environmental Protection:
{Date of NJDEP Approval}

Adoption by the City
{Date of Municipal Adoption}

Prepared By:
{Name, title, agency, address and phone number}

Approval of this plan does not eliminate the need for any Federal, State, County or municipal permits, certifications, authorizations or other approvals that may be required by the Applicant, nor shall the approval of this plan obligate the Department to issue any permits, certifications, authorizations or other approvals required for any project described in this plan.

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

Instructions for Completing This Template

(This page should be removed from Final Approved Plan)

This template is the recommended guide to the format and development of a Municipal Public Access Plan (MPAP) document. To ensure that all required information is contained in the MPAP, the Department suggests that the headings and sections in this Template be retained within the final Municipal Public Access Plan document.

The sections of this Template in ***bold and italicized*** font are to be retained in the final Municipal Public Access Plan and to be prepared and completed by the municipality. These sections identify the information that must be included in the MPAP, unless otherwise authorized by NJDEP. Individual words or lists in ***bold and italicized*** font with ***braces {}*** require either replacement (as in the municipality's name) or represent suggestions for information to be edited by the municipality. When information is inserted, remove the ***bold and italicized*** formatting and the ***braces {}***.

The texts indicated by bracketed [10 point] font are instructions and comments on the information to be provided.

When the sections have been completed:

- remove the [10 point text] instructions,
- retain Appendix 1, 2, and 3 (with maps and table) in the final document,
- delete the Reference Sections that are after the Appendices,
- complete the Index by inserting page numbers and
- save the document as your final Municipal Public Access Plan.

Any questions regarding the information needed to complete this template should be directed to the Division of Coastal and Land Use Planning (609-984-0058).

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

Index

| | |
|---|----|
| Introduction | XX |
| I. Municipal Public Access Vision | XX |
| II. Existing Public Access | XX |
| III. Community Needs Access | XX |
| IV. Implementation Plan | XX |
| V. Relationship to Other Regional and State Plans | XX |
| VI. Resolution of Incorporation | XX |
| Appendix 1 MPAP Required Sections per NJAC 8.11 (e) | XX |
| Appendix 2 Resolution for Incorporating MPAP into Master Plan | XX |
| Appendix 3 Maps and Tables | XX |

[Upon completion of the MPAP, insert page numbers as appropriate in the Index above]

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

Introduction

The intent of this document is to provide a comprehensive public access plan for **{Municipality}** which lays out their vision for providing access to tidal waters and shorelines within the municipal boundary. This Municipal Public Access Plan (MPAP) was developed in accordance with N.J.A.C. 7:7E-8.11 and in collaboration with the New Jersey Department of Environmental Protection (NJDEP), and has been approved by the NJDEP. The development and implementation of this MPAP supports the policy of local determination of public access locations and facilities, while safeguarding regulatory flexibility and potential funding opportunities for **{Municipality}**.

Public rights of access to and use of the tidal shorelines and waters, including the ocean, bays, and tidal rivers, in New Jersey are founded in the Public Trust Doctrine. First set by the Roman Emperor Justinian around A.D. 500 as part of Roman civil law, the Public Trust Doctrine establishes the public's right to full use of the seashore as declared in the following quotation from Book II of the Institutes of Justinian:

"By the law of nature these things are common to all mankind – the air, running water, the sea, and consequently the shores of the sea. No one, therefore, is forbidden to approach the seashore, provided that he respects habitations, monuments, and the buildings, which are not, like the sea, subject only to the law of nations."

Influenced by Roman civil law, the tenets of public trust were maintained through English common Law and adopted by the original 13 colonies. Following the American Revolution, the royal right to tidelands was vested to the 13 new states, then to each subsequent state, and has remained a part of public policy into the present time. Through various judicial decisions, the right of use upheld by the Public Trust Doctrine has been incorporated into many state constitutions and statutes, allowing the public the right to all lands, water and resources held in the public trust by the state, including those in New Jersey.

The NJDEP adopted new rules governing public access on **{date}** that enable municipalities to develop and adopt MPAPs to govern public access within their municipality. This MPAP consists of an inventory of public access locations, plus plans to preserve and enhance access based on community needs and State standards.

On **{date}** representatives from **{Municipality}** met with NJDEP staff to begin the public access planning process. This plan was then developed in collaboration with the NJDEP, **{planning board, environmental commission, other boards, consultants, community groups that participated}** and was presented to the Planning Board on **{date}** and was approved for submission to the NJDEP on **{date}**. Upon receiving approval from the NJDEP on **{date}**, the MPAP was incorporated into the **{specify element}** Element of the Master Plan by resolution on **{date}**. Incorporation into the Master

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

Plan, and final approval of this MPAP by the NJDEP, was recognized by Public Notice in the NJDEP Bulletin. All public access decisions made within **{municipality}** will be consistent with this plan.

Authority for Municipal Public Access Plans

The authority for a municipality to develop a MPAP is derived from the Coastal Zone Management Rules, N.J.A.C. 7:7E, adopted by NJDEP on **{date}**. The premise of the authorization of Municipal Public Access Plans is that public access to tidal waters is fundamentally linked to local conditions. Municipalities have a better awareness and are more responsive to these conditions than a broader State "one size fits all" mandated public access plan.

The voluntary development of a MPAP by **{Municipality}** enables the municipality to better plan, implement, maintain, and improve the provision of public access for its residents and visitors. The MPAP will be incorporated into the **{specify element}** Element of the municipality's Master Plan, in accordance with the Municipal Land Use Law (N.J.S.A 40:55D). The MPAP, as an official component of the municipal Master Plan, informs and/or identifies public access requirements associated with any proposed development or redevelopment project.

Upon approval of the MPAP by the Department and incorporation into the Master Plan, **{Municipality }** will be responsible for ensuring that public access to tidal waterways along the municipality's shorelines is provided in accordance to this plan. For each new public access project, **{Municipality}** will provide NJDEP with a letter confirming its consistency with this MPAP. Any permit issued by the NJDEP will reflect this and ensure that public access requirements are satisfied in accordance to this plan. Per N.J.A.C. 7:7E -8.11(j)4, **{Municipality}** is required to submit a progress report on plan implementation to NJDEP within five (5) years from date of plan adoption.

The sections of this plan as indicated below are prescribed by the Coastal Zone Management Rules, N.J.A.C. 7:7E, adopted by NJDEP on **{date}**. See Appendix 1.

State of New Jersey Public Access Goals

Through the New Jersey Coastal Zone Management Rules (see N.J.A.C 7:7E-1.1 (c)), the State of New Jersey establishes a broad set of coastal protection goals, including the following specifically addressing public access...

- Effectively manage ocean and estuarine resources through sustainable recreational and commercial fisheries, as well as through the safe and environmentally sound use of coastal waters and beaches.
- Provide meaningful public access to and use of tidal waterways and their shores.
- Preserve public trust rights to tidal waterways and their shores.
- Preserve and enhance views of the coastal landscape to enrich aesthetic and cultural values and vital communities.
- The enhancement of public access by promoting adequate affordable public facilities and services.

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

- Create and enhance opportunities for public access to tidal waterways and their shores, on a non-discriminatory basis.
- Maintain all existing public access to, and along tidal waterways and their shores.
- Provide opportunities for public access to tidal waterways and their shores through new development.
- Provide public access that does not create conditions that may be reasonably expected to endanger public health and safety, damage the environment, or create significant homeland security vulnerability.

{Municipality's} Municipal Public Access Plan embraces and reflects these goals and will help preserve, protect, and enhance the public's ability to access the Public Trust lands which surround the City.

I. Municipal Public Access Vision

A. Overview of Municipality

1. *Municipal Description*

[Insert a description of your municipality including geographical information and overall community character (river town, beach town, tourist destination). This may include information on why access (beach, bay, rivers, etc.) is important to the municipality, such as the economic benefit of tourism, residential satisfaction, or community pride. This is an opportunity to highlight the major access points/ mechanisms/ facilities within the municipality. A more detailed inventory is required and should be outlined later in the Plan. Municipalities may change or improve this statement so long as it describes the overall goal of the MPAP and, generally, the administrative mechanisms that are already in place or that shall be put in place to ensure permanent protection of access. List types of access points and facilities, and strategies used for access in the areas indicated]

2. *Public Access Description*

Public Access in **{municipality}** is provided by the municipality and consists of a variety access points and facilities including **{boat ramps, beach walkways, bathroom facilities, lifeguarded beaches, kayak and small boat launches, nature trails, public parks, etc.}**. **{Municipality}** protects and ensures public access through **{conservation easements, ordinances, beach fees, community clean-ups, yearly inspections, access easements, etc.}**. The overall goal of this MPAP is to establish **{municipality}'s** plan to maintain and enhance all existing public access locations to and along tidal waterways and their shores.

3. *Map 1 {Municipality} Tidal Waterways and Lands*

This map shows all the tidal waterways within the municipality and all lands held by the municipality and may be found in Appendix 3.

[Place Map 1 as a pdf in Appendix 3.]

B. Municipal Public Access Goals and Objectives

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

As part of the planning process, this MPAP has been reviewed and is consistent with the following goals/elements/policies established in **{Municipality's}** Master Plan:

1. **Goals**
2. **Elements**
3. **Policies**

[Identify and list Master Plan Goals that pertain to public access. Identify and list applicable Elements and/or Policies (e.g., Open Space; Community Facilities; Land Use) See attached list of potential goals, elements and policies in Reference Section 1.]

In addition to those goals outlined within the Master Plan and the three State required goals below, **{Municipality}** establishes the following as goals specifically for public access:

1. All existing public access shall be maintained to the maximum extent practicable.
2. Maintain safe and adequate access locations for fishing
3. Provide clear informative signage for access locations.
4. **Additional goal**
5. **Additional goal**

[The three State required goals are mandatory for all MPAPs. However, municipalities may adjust the wording as long as it meets the intent of this goal as outlined in the rules. The additional goals can refer to the types of access that are needed or desired; establish where access could or should be improved; and plan access that will meet future demand. Municipalities are free to establish as many goals as they would like. It is recommended that these goals reflect the public access needs assessment conducted within the municipality.]

II. Existing Public Access

A. Public Access Locations

Map 2 {Municipality} Public Access Locations, identifies an inventory of all public access locations within **{municipality}** whether they are currently Utilized, Restricted, Un-utilized along with their attributes of improvements, and activities. See **Table 1** which provides detailed information needed for each location. Both may be found in Appendix 3.

[The Map shall identify (at a minimum): All public access locations by street names to indicate precise location of access point, and as one of the following categories:

Utilized – meaning this location is used by the public and provides official or unofficial public access

Restricted – meaning the location poses known or likely public health and safety or environmental damage concerns.

Un-utilized – meaning this location contains no improvements and receives little or no use by the public.

Use the Table 1 form provided in Appendix 3.]

B. Improved Public Access Locations

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

Map 3 {Municipality} Preferred Public Access Locations, provides an inventory of the preferred, existing and proposed, public access locations that provide access to public trust lands and waters. See **Table 1** which provides detailed information on each location. Both may be found in Appendix 3.

[The Map and Table shall identify (at a minimum): Identify improvements compliant with appropriate handicapped accessible requirements. Use the Table 1 form provided in Appendix 3. In addition to the information supplied in Table 1, information about the following should be included in this section:

- Signage: Signage that is existing and proposed serves to identify the location of access and/or is interpretive signage.
- Parking: Distance between parking areas and access location, the means of getting between the two, and the duration of parking.
- Restrooms: Distance between restroom facilities and access locations.
- Handicap accessibility: Expand to include what about the location is handicap accessible.

Place Map 3 as a pdf in Appendix 3.]

C. Limitations to Public Access

The following limitations to public access in **{Municipality}** currently exist:

[Describe the local constraints that effectively limit the public's access to tidal waterways and their shores. Local constraints to public access can include, e.g., lack of or restricted parking, inadequate signage, lack of restrooms, excessive noise, unpleasant environmental conditions, safety concerns, etc. Limitations can include both temporary and/or permanent restrictions to access. Provide both general and site specific access limitations]

1. Temporary Restrictions

[Describe those locations where public access is restricted seasonally, hourly, or by use.]

2. Permanent Restrictions

[List those locations noted in the Public Access Inventory where public access will not be provided or otherwise improved due to any one of the following reasons:

Access in this location will create conditions that endanger public health and safety

Access in this location will damage the environment

Access in this location will create significant vulnerability to homeland security]

III. Community Needs Assessment

{Municipality} has performed a community needs assessment. The methods and results are described in the following section:

[Describe the process of community needs assessment utilized. Describe the public access needs of the community, how the existing public access facilities meet these needs, what alternatives or new projects are required to satisfy unmet needs, and potential or desirable future access needs.

For each access need, the municipality shall identify:

- Description of specific need
- If it is being adequately met
- Future demand for the access type/location
- Future alternatives as necessary to meet the need

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

Examples of public access needs include boating, beach, river and bay access, safety issues, and communities/populations not currently served by public access facilities. Needs may also reflect the access limitations. See potential needs assessment approaches in Reference Section 3]

1. **Access Need**
2. **Access Need**

IV. Implementation Plan

{Municipality} has created an Implementation Plan composed of Priorities, Preservation of Public Access Locations, Signage, Proposed Access Improvements and Facilities, and Municipal Tools for Implementation as described in the following section:

[In this section, provide information regarding how the municipality's MPAP will be implemented. This includes an overview of maintenance activities, planned public access upgrades, user security, and any current or proposed funding mechanisms for the maintenance of existing and/or enhanced or proposed new public access locations or facilities.]

A. Priorities

{Municipality} developed the following priorities:

[Describe the types or categories of public access improvements and/or operational changes that will be the municipality's priority so that the community's needs are met.]

1. **Maintain Existing Public Access** (Maintaining access locations is a requirement for all MPAPs).
2. **Planned Enhancement to Public Access Locations and/or Facilities**

[Based on the alternatives and needs assessment described above, state the types of enhancements that will be a priority for the municipality in order to meet improve or create public access. Enhancements can include improvements to a currently unimproved location or further improvements to an already existing public access location.

Example: The municipality currently has 10 access points along its boardwalk to the beach, of which only one is ADA compliant. A priority could be the addition of access locations that are ADA accessible. Enhancements can also include the addition of bathroom facilities seating areas, parking, fishing or boat launching facilities.]

3. **Other**

[Include any other public access priorities that reflect the municipality's previously established needs.]

B. Preservation of Public Access Locations

{Municipality} developed the following preservation and conservation measures:

1. **Preservation Measures**

[Identify measures that have been implemented, or are to be implemented to permanently protect the public access identified in the plan through the required recording of conservation easements/restrictions, or, for municipally owned

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

properties providing public access, through placement of the property providing access on the municipal Recreation and Open Space Inventory (ROSI) This information is a requirement of the MPAP however it may be supplied here or in another section.]

2. Conservation Easements

[Provide examples and/or models of existing and proposed conservation easements/restrictions that preserve all public access identified in the municipal public access plan, to protect the access in perpetuity.]

C. Signage

{Municipality} has provided the following signage:

[8.11(t) requires that public access to tidal waterways and their shores shall be clearly marked. Department-approved public access signs shall be installed at each public access way, public access area and/or public parking area at the development site and maintained in perpetuity by the permitted entity and its successors in title and interest. Provide information regarding current signage and proposed new signage. Verify whether any municipal ordinances need to be updated or modified to require signage at public access locations.]

D. Proposed Access Improvements and Facilities

{Municipality} has proposed the following access improvements and facilities:

[Based on the above alternatives analysis and needs assessment, provide information regarding specific proposed projects that will improve public access locations and/or facilities.

Example: The municipality is proposing a redevelopment project along portions of the boardwalk. Currently access is limited because properties are unsafe to cross and/or access was not previously provided. The redevelopment plan for the area may call for additional access points to be located along areas of the boardwalk. Example: Currently a street end within the municipality does not have any improvements and the beach is currently not accessible due to weeds, overgrowth, and rocks. The municipality may propose to build a walkway over the rocks and dunes to provide additional access to the beach at that street end using beach badge funds and/or grants monies.]

- 1. Improvement Project**
- 2. Improvement Project**

E. Municipal Tools for Implementation

{Municipality} has the following tools for the maintenance, enhancement and development of public access locations:

1. Maintenance Tools

[Describe rules, ordinances, plan, and/or programs in place to maintain public access. This should include tools that are currently in place, modifications or new tools.]

2. Enhancement Tools

[Describe rules, ordinances, plans, and/or programs in place to enhance existing public access facilities. This should include tools that are currently in place, modifications or new tools.]

3. Development Tools

[Describe rules, ordinances, plans, and/or programs in place to develop proposed public access. This should include tools that are currently in place, modifications or new tools.]

F. Municipal Public Access Fund (if applicable)

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

{Municipality} has created a Municipal Public Access Fund as follows:

[Municipalities that choose to create funds for off-site public access facilities should include a fee table detailing how payments will be structured and the management of the fund and provide the following information:.

Who and/or what type of development will contribute to the fund?

When will a contribution be required?

Where will funds be directed?]

G. Implementation

{Municipality} has created an Implementation Schedule as follows:

1. Existing Maintenance

[Describe existing maintenance activities and policies: Include what costs and funding mechanisms are necessary to keep up this maintenance, how existing access locations and facilities will be maintained, what costs and funding mechanisms are necessary to keep up this maintenance, and how often maintenance is needed. This should be related back to the needs assessment.]

2. Enhancements to Existing Locations

[Describe on-going and/or proposed enhancements of existing public access locations. Describe which locations will be targeted, what costs and funding mechanisms will be necessary for the enhancements, and when these enhancements are expected to begin.]

3. Proposed Locations and Facilities

[Describe proposed additional public access locations and/or improvements. Describe what these projects will be, where they will be located, what costs and funding mechanisms will pay for the project, and when the projects are expected to begin.]

H. Army Corps of Engineers Requirements for Shore Protection Projects (if applicable)

{Municipality} has met the ACOE Requirements as follows:

[Describe how the MPAP meets Army Core of Engineers (ACOE) requirements for shore protection projects within municipality.]

I. Additional Steps

{Municipality} has taken additional steps to implement the MPAP as follows:

[Describe any other step(s) necessary in the implementation of this plan.]

V. Relationship to the Other Regional and State Plans (OPTIONAL)

{Municipality's} MPAP has been reviewed for consistency and has the following relationship to other Regional and State Plans:

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

[Describe to how this public access plan is consistent with any relevant planning documents, including the State Development and Redevelopment Plan, or other regional plans not listed above.]

VI. Resolution of Incorporation

{Municipality} has approved a resolution for the incorporation of the MPAP. See Appendix 2 for the **draft** or **final** resolution.

[Include a draft resolution for incorporating the Department-approved Municipal Public Access Plan into a Master Plan element. An example resolution is provided in Appendix 2. Replace this example with your draft or final resolution.]

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

APPENDIX 1
Municipal Public Access Plans
Required Sections per NJAC 8.11 (e)

1. (e) 1 Statement describing overall **goal of the MPAP** and the **administrative mechanisms** (for example, conservation restrictions, easements, ordinances) that either are already in place, or that shall be put in place to ensure that the municipality will meet public access goals
2. (e) 2 Statement of **Consistency with...Master Plan**
3. (e) 3 Public access **needs assessment** that evaluates:
 - existing access locations and capacities
 - practical limitations (esp. parking and bathrooms)
 - alternatives to address any limitations determined to exist
 - need for additional locations
4. (e) 4 **Digital Map and Inventory** identifying...:
 - tidal waterways within municipality and adjacent lands held by municipality
 - existing and proposed public access ways
 - proposed public access facilities
 - identified facilities compliant with ADA
5. (e) 5 **Implementation strategy**
 - forms of proposed public access responsive to needs assessment (i)
 - comprehensive list of specific public access projects and initiatives with implementation schedule (ii)
 - proposed tools to implement the plan, including (iii)
 - i. adoption or amendment of muni ordinances
 - ii. uses of monetary compensation (Public Access Fund), if any
 - proposed modifications to existing plans, ordinances & programs to implement MPAP (iv)
 - proposed compliance with ACOE requirements for shore protection projects [see 8.11(r)] (v)
 - cost of implementing, constructing and maintaining the access facilities proposed in the plan and specifies how this cost will be funded (vi)
 - implementation schedule (vii)
 - ordinances in place/to be adopted re signage requirements (viii)
 - measures to permanently protect public access per MPAP (ix)
 - examples/models of easements/restrictions for permanent protections (x)
 - draft resolution incorporating DEP-approved MPAP into a MP element (xi)

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

APPENDIX 2
Model Resolution for Incorporating MPAP into Master Plan

Resolution # _____

Title: A RESOLUTION APPROVING THE MUNICIPAL PUBLIC ACCESS PLAN

WHEREAS, the *{municipality name}* Municipal Public Access Plan was submitted to the Township Council and reviewed at the regular meeting of *{date}*, and

WHEREAS, the governing body has approved the plan as submitted,

NOW, THEREFORE, BE IT RESOLVED by the *{municipality governing body}* of *{municipality name}*, the "*{municipality name}* Municipal Public Access Plan," a copy of which is attached, is hereby approved.

FURTHER RESOLVED a copy of the plan shall be sent to the New Jersey Department of Environmental Protection for review and approval in accordance with N.J.A.C.7.7 and 7.7E.

I hereby certify the foregoing to be a resolution adopted by the *{governing body}* at a meeting held on *{date}*.

Municipal Clerk

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

APPENDIX 3 Maps and Table

Map 1 {Municipality} Tidal Waterways and Lands

Map 2 {Municipality} Public Access Locations

Map 3 {Municipality} Handicapped Accessible Public Access Locations

Table 1 {Municipality} Public Access Location Amenities

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

PLAYGRD, PARK, PIER, BOATLNCH, MARINA, FOOD_DRINK, RESTRMS, SEATS: Does this location include these amenities? Yes/No

H_C: Is this location handicap accessible? (Not necessarily ADA Compliant) Yes/No. The type of accessibility should be expanded upon in Section II, B (Improved Public Access Locations).

SHORELINE: What shoreline does this location inhabit? The Beach, Bay, or River?

TYPE: Describe the type of access-physical, visual only, water

Reference Section 1 Municipal Goals, Elements and Policies

40:55D-2. Purpose of the act

It is the intent and purpose of this act:

- a. To encourage municipal action to guide the appropriate use or development of all lands in this State, in a manner which will promote the public health, safety, morals, and general welfare;
- b. To secure safety from fire, flood, panic and other natural and man-made disasters;
- c. To provide adequate light, air and open space;
- d. To ensure that the development of individual municipalities does not conflict with the development and general welfare of neighboring municipalities, the county and the State as a whole;
- e. To promote the establishment of appropriate population densities and concentrations that will contribute to the well-being of persons, neighborhoods, communities and regions and preservation of the environment;
- f. To encourage the appropriate and efficient expenditure of public funds by the coordination of public development with land use policies;
- g. To provide sufficient space in appropriate locations for a variety of agricultural, residential, recreational, commercial and industrial uses and open space, both public and private, according to their respective environmental requirements in order to meet the needs of all New Jersey citizens;
- h. To encourage the location and design of transportation routes which will promote the free flow of traffic while discouraging location of such facilities and routes which result in congestion or blight;
- i. To promote a desirable visual environment through creative development techniques and good civic design and arrangement;
- j. To promote the conservation of historic sites and districts, open space, energy resources and valuable natural resources in the State and to prevent urban sprawl and degradation of the environment through improper use of land;
- k. To encourage planned unit developments which incorporate the best features of design and relate the type, design and layout of residential, commercial, industrial and recreational development to the particular site;
- l. To encourage senior citizen community housing construction;
- m. To encourage coordination of the various public and private procedures and activities shaping land development with a view of lessening the cost of such development and to the more efficient use of land;
- n. To promote utilization of renewable energy resources; and
- o. To promote the maximum practicable recovery and recycling of recyclable materials from municipal solid waste through the use of planning practices designed to incorporate the State Recycling Plan goals and to complement municipal recycling programs.

Master Plan Elements - Required

- Statement of Purpose C.40:55D-28B(1)
- Land Use Element C.40:55D-28B(2)
- Housing Plan Element C.52:27D-310 (Addendum to C.40:55D-28B(3))
- Relationship with Other Plans C.40:55D-28D

Master Plan Elements – Optional C.40:55D-28B

- Circulation Plan (including Bicycle/Pedestrian Plan)
- Utility Service Plan
- Community Facilities Plan
- Recreation Plan (sometimes combined with Open Space)
- Conservation Plan (sometimes combined with Open Space)
- Economic Plan
- Historic Preservation Plan
- Recycling Plan
- Farmland Preservation Plan
- Sustainability Plan

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

- Tourism Plan

ANJEC Note: This MPAP Template draft was distributed by NJDEP staff at ANJEC's October 20, 2012, Environmental Congress, at the Community Planning for Waterfront Access Workshop. NJDEP will post the final version of this document on its website under the "Public Access to NJ's Shoreline" page: www.state.nj.us/dep/cmp/access/

Reference Section 2

Potential Needs Assessment Approaches

Simple Process

- Create committee to handle needs assessment (temporary planning board sub-committee)
- Review Inventory of existing facilities
- Prepare list of local and regional stakeholders
- Engage stakeholders and request input on potential needs being addressed and not being addressed
- Compare needs with existing facilities
- Hold public review of comparison at Planning Board meeting for general public input.
- Record and review input at mtg.
- Review opportunities for municipal improvements, non-municipal improvements and existing facilities in surrounding communities.
- Prepare report on needs assessment for use in MPAP with suggestions on possible solutions.

Extended Process

- Create committee to handle needs assessment (MPAP committee with members of Planning Board and or other municipal boards, residents, non-residents and associations)
- Review Inventory of existing facilities
- Prepare list of local and regional stakeholders
- Expand committee as needed to incorporate critical stakeholder groups
- Hold public forum and engage stakeholders for input on potential needs being addressed or not being addressed
- Consider online survey of needs through survey monkey or constant contact distributions
- Compare needs with existing facilities
- Hold public review of comparison at Planning Board meeting for general public input.
- Record and review input at mtg.
- Review opportunities for municipal improvements, non-municipal improvements and existing facilities in surrounding communities.
- Prepare report on needs assessment for use in MPAP with suggestions on possible solutions

NOAA Coastal Service Center

Conducting Needs Assessment s, <http://www.csc.noaa.gov/training/needs-assessment.html>

Online self-guided course for conducting needs assessments